

MINUTES OF A PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Public Hearing and Regular Meeting of the Board of Library Trustees were held on September 11, 2017, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on September 8, 2017.

Present and acting as trustees were:

Donald F. Minner, President  
Carolyn Welch Clifford, Vice President (entered at 7:03 p.m.)  
Carrie F. Carr, Treasurer  
Barbara Pintozzi, Secretary  
Denise Peters  
Denise Tenyer  
William J. Pizzi

Also in attendance were:

Detlev Pansch, Executive Director  
Vicki Rakowski, Operations Manager  
Lisa Stordahl, Staff  
Rose Faber, Head of Adult Services  
Karen McBride, Public Information Manager  
Maripat Olson, Head of Technical Services  
Aly Prchal, Head of Youth Services  
Melinda Lomas, village resident  
Sara Murray, Algonquin Area Public Library District

President Minner called the meeting to order, acknowledged all present, and asked if anyone would like to address the board. Ms. Lomas greeted the board and let them know that she was in attendance to show her support of the Lake Zurich Road realignment project.

President Minner asked if there were questions on the minutes of the July 10, 2017 regular meeting. There were none. Ms. Pintozzi moved, and Ms. Carr seconded the motion to approve the minutes of the July 10 meeting as presented. All voted aye.

Motion: CARRIED.

President Minner asked if there were questions on the minutes of the August 28, 2017 special meeting. There were none. President Minner moved, and Mr. Pizzi seconded the motion to approve the minutes of the August 28 special meeting as presented. All voted aye.

Motion: CARRIED.

President Minner asked if there were questions on the minutes of the August 28, 2017 committee of the whole meeting. There were none. Ms. Carr moved, and Ms. Tenyer seconded the motion to approve the minutes of the August 28 committee of the whole meeting as presented. All voted aye.

Motion: CARRIED.

President Minner asked if there were questions on the executive session minutes of the August 28, 2017 committee of the whole meeting. There were none. Ms. Clifford moved, and Ms. Carr seconded the motion to approve the August 28, 2017 committee of the whole executive session minutes as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

President Minner acknowledged the staff anniversaries of Sam Adams-Lanham, Adult Services Librarian (5 years); Swati Pawar, Material Services Associate (10 years); Aly Prchal, Head of Youth Services (5 years); and Ashley Sero, Assistant Librarian Adult Services (5 years). The board offered their congratulations and appreciation for their tenure and service.

President Minner suggested that the discussion of the Lake Zurich Road Realignment project be discussed at a later date as they are still waiting on some information from the consulting engineers. Once they have received input from the library's attorney, there will be a special committee of the whole meeting scheduled to discuss the topic.

President Minner asked if there were any questions or discussion on Ordinance 2017-4, Ordinance providing for budget and appropriations of Barrington Public Library District, Cook, Kane, Lake and McHenry Counties, Illinois for the fiscal year beginning July 1, 2017 and ending June 30, 2018. Ms. Clifford moved and Ms. Tenyer seconded a motion to adopt Ordinance 2017-4 as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

President Minner asked if there were any questions or discussion on Ordinance 2017-5, Ordinance authorizing levy of an additional tax for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes and for the maintenance, repairs and alteration of the library building and equipment. Mr. Minner moved and Ms. Peters seconded a motion to adopt Ordinance 2017-5 as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

President Minner asked if there were any questions or discussion on appointing the library business manager, Jim Smith, as the library's IMRF authorized agent. Ms. Clifford moved and President Minner seconded the motion on appointing Jim Smith as the library's IMRF authorized agent.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None

Motion: CARRIED.

President Minner asked if there were any questions or discussion on appointing Ms. Vicki Rakowski as Interim Executive Director effective September 29, 2017. Ms. Rakowski will be compensated at a prorated salary of \$120,000 during the time she serves in that capacity in order to pay her for her increased responsibilities. President Minner moved and Ms. Clifford seconded the motion to appoint Ms. Vicki Rakowski as the Interim Executive Director of the Barrington Area Library effective September 29, 2017.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

Ms. Carr presented the Treasurer's Report for July 2017. Beginning balance was \$6,847,309.31 with receipts of \$712,662.39 and expenditures of \$479,410.94; leaving an ending balance of \$7,080,560.76. This ending balance is \$1,055,726.61 more than that of one year ago. Mr. Pizzi moved and Ms. Tenyer seconded a motion to approve the Treasurer's Report and bills for payment as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

Ms. Carr also presented the Treasurer's Report for August 2017. Beginning balance was \$7,078,282.21 with receipts of \$939,921.47 and expenditures of \$502,223.04; leaving an ending balance of \$7,515,980.64. Year to date revenues are 22.61% of expected, while year to date expenditures are 12.46% of the budget two months into the current fiscal year. Mr. Pizzi moved and Ms. Peters seconded a motion to approve the Treasurer's Report and bills for payment as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

Director Pansch suggested that some landscaping work be done on both sides of the stairway leading to the employee entrance as the landscape is very overgrown in that area. This will provide staff with more secure access to the parking lot. Ms. Tenyer moved and Mr. Pizzi seconded a motion to award the project to Damgaard Landscaping not to exceed \$25,000

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

In Old Business, Director Pansch reported that after speaking with Bill Wilson, the decision was made to keep the work on the traffic signal and library entrance for the originally scheduled date of October 12 through October 16, 2017. Mr. Wilson was uncomfortable pushing the project back a week as requested as we are already pushing up against the end of asphalt season. With no access to the parking lot during this time, the

library building itself will be closed to patrons. However, the majority of the library's services will be up and running. Customer Service will staff the phones, while Adult and Youth Services Librarians will be out working in the community, in addition to staffing their own phones. In addition, Material Services Outreach Associates will be servicing the lockers during this time. President Minner wanted to make sure we let the public know as soon as possible. Director Pansch noted that our Public Information Manager, Karen McBride, has already put it on the website and is working on getting the message out.

President Minner and the board acknowledged that this was Director Pansch's last board meeting. President Minner thanked Mr. Pansch for his dedication and service to the Barrington Area Library community for the past nine years. The Board presented Director Pansch with a framed collage of photographs of many of the spaces that Director Pansch was instrumental in creating in the 2013 renovation project. In addition, Mr. Minner read and presented Director Pansch with a framed copy of Resolution 2017-3, a resolution of appreciation for Detlev Pansch of the Barrington Public Library District. Director Pansch thanked the board and let them know that it was his pleasure to work with such a great board and staff during his tenure in Barrington. Mr. Pizzi moved and Ms. Carr seconded a motion to adopt Resolution 2017-3 as presented.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

All present were invited to stay at the conclusion of the board meeting to enjoy some cake and conversation with Director Pansch. There being no further business, Ms. Peters moved, and Ms. Tenyer seconded, to adjourn.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer  
Nays: None  
Absent: None  
Motion: CARRIED.

Adjournment was at 7:27 p.m.

  
Secretary